

Formal and Informal Language

1. Who do you think the extract below was written for? Circle the answer.

On the morning of Monday 15th March, at approximately 8:30am, I witnessed a road traffic incident.

I was on my way to West Park School and as I reached the end of Green Lane, a car came round the bend at speed. The driver lost control of the vehicle, drove up the pavement and destroyed the post box.

school friend

zoo keeper

grandparent

police officer

2. Underline the informal language used in the diary entry below.

Dear Diary,

I saw a crazy smash on my way to school this morning. The fool went zooming past me and smashed slap bang into a lamppost. My mum was well angry and she called him a right clown. She had steam coming out of her ears! She was so fuming she went proper red.

3. James has written an informal letter to the owner of a pizza restaurant. Re-write the letter in a formal tone.

Hi,
I'm just letting you know that I'm right sorry I broke a plate when I came to your place for a pizza last week.
If you want me to pay for the broken plate that's fine. Don't worry, I'll be careful next time.
Cheers!