

Writing a Letter

Think about someone you admire. This might be a health care hero or someone in your family.

Your task is to write a letter to this person to say thank you for all the things that they have done that make you feel thankful. Think of at least three different things that they have done to help you or other people.



Have you included the following features?

- | | | | | | |
|-------------------------|--------------------------|-----------------------------|--------------------------|------------------------------|--------------------------|
| • your address and date | <input type="checkbox"/> | • a greeting e.g. Dear Sir | <input type="checkbox"/> | • Why you are writing | <input type="checkbox"/> |
| • paragraphs | <input type="checkbox"/> | • a formal or informal tone | <input type="checkbox"/> | • coordinating conjunctions | <input type="checkbox"/> |
| • fronted adverbials | <input type="checkbox"/> | • detailed explanations | <input type="checkbox"/> | • subordinating conjunctions | <input type="checkbox"/> |